

Government of West Bengal
Office of the Joint Director of Tourism,
Regional Tourist Office
M-4, Pradhan Nagar, Hill Cart Road
Dist – Darjeeling, Siliguri – 734 003

NIT no. 22/2015-16/RTO

Date 04.02.2016

TENDER NOTICE

Sealed offers vide tenders are hereby invited by the undersigned from the bonafide, reputed, resourceful and experienced contractors/agencies/firms/companies having credential of same type of works in their own letter head as per terms & conditions laid down in the tender notice as below for the followings works related to Bengal Travel Mart,2016 to be held from 26/02/2016 to 28/02/2016 at Siliguri.

Sl. No.	Name of work	Quantity approx	Rate
1	Providing fooding as follows; i) Breakfast ii) Lunch iii) Evening tea & snacks iv) Dinner	200 x 3days 350 x3days 350 x 3days 350 x 3days	
2	Printing & supplying the following items i) Brochure ii) Printed envelope iii) Letter head iv) Identity card with jacket v) Invitation card vi) Folder with writing pad and pen vii) Designing & printing of souvenir book viii) Souvenir bag with logo (80 pages) ix) Memento x) Flex printing and designing	1500 nos 1500 nos 1000 nos 500 nos 500 nos 350 set 500 book 350 nos 350 nos 350 nos 30000 sq ft	
3	Organising Fem tour to Darjeeling, Kalimpong, Jaldapara one night each including accommodation, transport, food & sight seeing etc all.	60 pax	
4	Organising cultural event	3 days	
5	Procuring flight and railway tickets	60 pax	

Notes: For SI No1 - 3 the rate should be quoted item wise. The quantity are tentative only.

For SI no 1 rates with proposed menu should be submitted

For SI no 3 facility should be at least of 2 star category

For sl no 4 detail of the event should be furnished

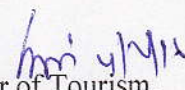
For SI no 5 rate should be as service fee on actual basis

TERMS & CONDITIONS

- The intending agencies have to submit the PAN Card, VAT registration, P. Tax certificate, Society registration (for co-operative societies), Trade License, Credentials certificate along with their tender as part of **TECHNICAL BID**.
- The rate offered should be against each item as mentioned above on their own letter head along with the annexure duly signed by the intending tenderers in a sealed envelope marked **FINANCIAL BID**. The annexure and details may be collected from the office during office hours on any working day up to 12.00 noon on 11/02/2016
- Both the envelopes are to be dropped in the tender box only kept at the chamber of the undersigned up to 02.00 pm on 11/02/2016.
- The technical bid will be opened on the same date at The Jt. Director of Tourism, Siliguri's Chamber at the above address at 02:00 p.m. The financial bid of the eligible tenderers may be opened after that on the same

day or on a future date to be notified. The intending tenderers may remain present at the time of opening of the Tender.

5. All the provision of West Bengal tender form no.2911 –II and all other relevant rules are applicable in this tender.
6. Credential: similar type of work of the minimum value as mentioned above during last 5 years in a single work to be submitted. Copy of the work order must be supported by payment certificate or completion certificate indicating the value of the work done.
7. The time is the essence of contract. The successful tenderer must complete the work within the time specified for completion. If any contractor fails to complete the work within the stipulated time, the work order issued in his favour will be cancelled without assigning any reason thereof. The undersigned may also proceed to get the work completed by any other means including through other contractors. The excess, if any due to such a step would be recoverable from the contractor.
8. Acceptance of lowest rate is not obligatory and the undersigned reserves the right to accept or reject any or all the tenders without assigning any reasons what so ever and so split up the tendered work to more than one contractor in the interest of scheme execution.
9. The registered co-operative societies should also submit their audited balance sheet for last financial year and NOC from ARCS along with the technical bid.
10. Necessary deduction of taxes will be deducted at source as per Government rules.
11. Rate should be quoted both in words and figure.
12. The details of the tender may also be seen at www.wbtourism.gov.in

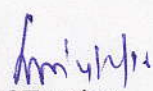

Jt. Director of Tourism,
Siliguri.

Memo No.: RTO/ 454 /2015-16

Date 04.02.2016

Copy forwarded for information with the request to display the notice in his office Notice Board for wide publicity.

1. The Director of Tourism, New Secretariat Building, Kolkata
2. The Commissioner, Siliguri Municipal Corporation, Siliguri
3. The Sub Divisional Officer, Siliguri
4. The Sub Divisional Information & Cultural Officer, Siliguri.
5. Office Notice Board


Jt. Director of Tourism,
Siliguri.